



**NOTTINGHAM CITY COUNCIL**  
**APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Date:** Tuesday, 24 March 2015

**Time:** 12.00 pm

**Place:** LB32 - Loxley House, Station Street, Nottingham, NG2 3NG

**Councillors are requested to attend the above meeting to transact the following business**

**Acting Corporate Director for Resources**

**Governance Officer:** Noel McMenamin **Direct Dial:** 0115 8764304

**AGENDA**

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| <b>3</b> | <b>MINUTES</b><br>Of the meeting held on 3 March 2015 (for confirmation)  | 3 - 4   |
| <b>4</b> | <b>EXCLUSION OF THE PUBLIC</b><br>To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information |         |
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IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT [WWW.NOTTINGHAMCITY.GOV.UK](http://WWW.NOTTINGHAMCITY.GOV.UK). INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

**NOTTINGHAM CITY COUNCIL**

**APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**MINUTES of the meeting held at LB31-32 - Loxley House, Station Street, Nottingham, NG2 3NG on 3 March 2015 from 2pm- 2.12pm**

**Membership**

Present

Councillor Toby Neal (Chair)  
Councillor Alan Clark (Vice Chair)  
Councillor Graham Chapman  
Councillor Alex Norris  
Councillor Nicola Heaton  
Councillor Eunice Campbell  
Councillor David Mellen  
Councillor Dave Trimble (substitute for  
Councillor Nick McDonald)

Absent

Councillor Jon Collins  
Councillor Georgina Culley  
Councillor Nick McDonald  
Councillor Roger Steel

**Colleagues, partners and others in attendance:**

Nicola Gell - HR Business Partner  
Nicola Gibson - HR Consultant  
Helen Jones - Director for Adult Social Care  
Noel McMenemy - Governance Officer  
Lynn Robinson - HR Business Partner  
Joanne Smart - Head of Human Resources  
-

**53 APOLOGIES FOR ABSENCE**

Councillor Jon Collins (other Council business)  
Councillor Georgina Culley (unwell)  
Councillor Nick McDonald  
(other Council business – substitute: Councillor Dave Trimble)  
Councillor Roger Steel (other Council business)

**54 DECLARATIONS OF INTERESTS**

None.

**55 MINUTES**

The minutes of the public meeting held on 3 February 2015 were confirmed and signed by the Chair.

**56 EXCLUSION OF THE PUBLIC**

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in

maintaining the exemption outweighed the public interest in disclosing the information, as defined in paragraphs 1,2,3,4 and 5 of Part 1, Schedule 12A of the Act.

**57 EXEMPT MINUTES**

The exempt minutes of the meeting held on 3 February 2015 were confirmed and signed by the Chair.

**58 DIRECTORATE OF ADULT SOCIAL CARE RESTRUCTURE PROPOSALS**

Helen Jones, Director of Adult Social Care, introduced a report of the Corporate Director for Children and Adults, highlighting the outcome of the consultation process in relation to proposals brought to the Committee in January 2015.

**RESOLVED to approve the recommendations set out in the report.**

**59 SHARED PARENTAL LEAVE**

Nicola Gibson, HR Consultant, introduced a report of the Strategic Director of Organisational transformation, outlining the Council's suggested approach to Shared Parental Leave and Pay to ensure that the City Council is compliant with the Shared Parental Leave regulations 2014.

**RESOLVED to approve the recommendations set out in the report, subject to a revision detailed in the exempt minutes of this meeting.**

**60 DATE OF NEXT MEETING**

**RESOLVED to cancel the meeting scheduled for 7 April 2015 and to next meet on 24 March 2015 at 12 noon in LB32.**

This was the final Committee meeting attended by Joanne Smart, Head of Human Resources. The Committee thanked her for her hard work and support, and wished her success in the future.

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